

Notice of Meeting

Overview and Budget Scrutiny Committee Supplementary Agenda



Date & time
Wednesday, 12 July
2017 at 10.00 am

Place
Committee Room C,
County Hall, Kingston
upon Thames, Surrey
KT1 2DN

Contact
Ross Pike or Emma
O'Donnell
Room 122, County Hall
Tel 020 8541 7368 or 020
8541 8987

Chief Executive
David McNulty



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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Ross Pike or Emma O'Donnell on 020 8541 7368 or 020 8541 8987.

Elected Members

Ms Ayesha Azad, Mr Jonathan Essex, Mr Robert Evans, Mr Tim Evans, Mr Tim Hall, Mrs Kay Hammond (Chairman), Mr David Harmer, Mr Nick Harrison (Vice-Chairman), Ms Charlotte Morley and Mrs Hazel Watson

TERMS OF REFERENCE

The Committee is responsible for the following areas:

Co-ordinates the Council's policy development and scrutiny work by agreeing work programmes for Select Committees, ensuring that reviews are focused on the Council's priorities and value for money, that reviews are cross-cutting where appropriate, and that work is not duplicated.

Performance, finance and risk monitoring for all Council services.

Policy development and scrutiny for Cross-cutting/whole-Council issues, including:

- Budget Strategy/Financial Management
- Improvement Programme, Productivity and Efficiency
- Equalities and Diversity
- Corporate Performance Management
- Corporate and Community Planning
- Transformation
- New models of delivery
- Digital strategy

AGENDA

- 6 **REVIEW OF SELECT COMMITTEE PROPOSED FORWARD WORK PROGRAMMES** (Pages 1 - 2)

The Committee is asked to review and agree the Forward Work Programmes for each of the Select Committees.

David McNulty
Chief Executive

Published: Friday 7 July 2017

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ANNEXE 2- COMMUNITIES SELECT COMMITTEE FORWARD PLAN PROPOSAL

Select Committee	Topic	Scrutiny method	Involvement of other committees	Expected outcome
Communities	The Council's use of RIPA (Regulation of Investigatory Powers Act)	Formal Report	N/A	The annual scrutiny of RIPA is a statutory function of the Council. As Trading Standards is the sole user of RIPA on behalf of the Council, a formal report on this would achieve this duty.
Communities	Trading Standards – Formal report	Workshop/Formal Report	Possible	The Committee was interested in the work of Trading Standards and their role in protecting residents in Surrey and Buckinghamshire. There is interest in further scrutiny of the Service and would like to explore a specific topic with Officers in due course.
Communities	Annual scrutiny of Community Safety Partnerships	Formal Report	N/A	The annual scrutiny of Community Safety Partnerships is a statutory function of the Council. A formal report on this would achieve this duty.
Communities	Community Safety Prevent Strategy	Formal Report	N/A	PREVENT is a key priority of the Community Safety Board. The Committee would like a detailed report on the Council's participation in the PREVENT agenda.
Communities	Surrey Fire and Rescue Service (SFRS)	Member Reference Group & (in time) formal reports	N/A	The Committee understands that SFRS has many focused workstreams both active, and yet to begin. These will cover: <ul style="list-style-type: none"> • Integrated Risk Management Plan (IRMP) • Fire & Rescue Governance – PCC take over • Fire contingency cover • Immediate Response Vehicles Pilot Scheme

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				<ul style="list-style-type: none"> • Workforce Reform • Cost recovery & Income generation • Emergency Services Collaboration <p>The Committee believed that a Member Reference Group would be an appropriate vehicle to add Member and scrutiny involvement in SFRS' work, and a platform to report back to the main Committee at regular intervals on progress, rather than use up a lot of Committee time on one Service.</p>
Communities	Surrey Heritage - Surrey History Centre (SHC)	Site Visit	Possibly open to all Members	Members of the Committee were keen supporters of the Surrey History Centre. Members were recommended by their peers to visit the SHC. The Vice-Chairman has volunteered to co-ordinate a site visit for Members that may be interested. This visit could lead on to future scrutiny of Heritage or other Cultural Services.
Communities	Customer Services - Customer Contact Management System	Formal report	Possibly Corporate Services or E&I	<p>Officers informed the Committee that a new Customer Contact Management System will be implemented in 2017. This will join the Customer Services and Highways defect databases together and allow residents a higher quality of service when reporting highways defects/complaints.</p> <p>The Committee would like to review the success of this system with a view to how a similar approach may be rolled out to other Council services.</p>
Communities	Armed Forces Covenant	Workshop and/or Formal report	N/A	The Committee is keen to further understand the work of the Military Covenant and its support for Surrey's military personnel. The Committee was open-minded to a scrutiny approach but would aim to: review the Covenant; assess its performance; and look to identify ways to improve the Covenant's impacts to the Services personnel and veterans it supports.